



THE UNIVERSITY OF
MELBOURNE

University of Melbourne Extension Program

Teacher Recommendation and Principal Approval Form

Applicant details

Family name: _____

Given name: _____

Date of birth: _____

Online application user ID: _____

VCAA student ID: _____

School: _____

Instructions for applicants

Your Year 12 Coordinator (or equivalent) and Principal are required to complete this form in support of your application. Your Year 12 Coordinator will also give you a copy of your 'Full Details Report' from the VASS System. After this form has been completed upload it with the 'Full Details Report' as supporting documentation to the Teacher Recommendation and Principal Approval Form and VASS Report sections of the online Extension Program application.

Teacher recommendation

The University of Melbourne Extension Program is designed for high achieving VCE and International Baccalaureate students and is approved by the Victorian Curriculum and Assessment Authority (VCAA). Extension Program studies consist of a first year University subject sequence that is a clear advance on the relevant VCE subject. Further information, including the selection criteria, can be found at www.futurestudents.unimelb.edu.au/umep

All applicants are required to have the recommendation of their Year 12 Coordinator (or appropriate delegate) regarding their overall preparedness to undertake the Extension Program in addition to their proposed Year 12 load. The approval of the school principal is also required.

Any questions about the selection process or advice about an applicant's suitability should be directed to the Extension Program team (by phone 8344 5538 or email extension-program@unimelb.edu.au) prior to completing this form.

The applicant is also required to submit a copy of their 'Full Details Report' from the VASS System with this form.

Teacher details

Family name: _____

Given name: _____

Position: _____

School: _____

Email: _____

Teacher declaration

I have assessed this applicant's suitability for the Extension Program and the applicant:

- will have completed at least five VCE Units 3/4 (or equivalent IB study load) by the end of next year;
- is expected to achieve exceptional results in the prerequisite/preparatory studies and strong results in all other subjects (as outlined in the Extension Program eligibility criteria);
- has excellent organisational and time management skills, and will be able to manage the Extension Program workload in addition to their Year 12 workload;
- displays a high level of maturity;
- has consistently demonstrated a high standard of academic achievement (at least B+ average) in their overall performance in Year 11 to date;
- I have attached additional comments (if relevant/required).

Signature: _____

Date: _____

Principal Approval

This student has the support and permission of the school to participate in the University of Melbourne Extension Program.

Family name: _____

Given name: _____

Signature: _____

Date: _____